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CANCEL AND NO SHOW POLICY

The following is our policy regarding cancellations and no-shows. We take this subject seriously at our clinic because it can make the difference between whether or not your treatment is successful in a timely manner. Your referring doctor and/or therapist have prescribed a set frequency of treatment. Showing up as scheduled for these visits is your most important responsibility. Other than that, all you need to do is follow your therapist's instructions, including your Home Exercise Program and we will be able to help you achieve your goals in treatment.

- We require 24-hour notice in the event of a cancellation. You will be assessed a \$75 charge for any appointment canceled with less than 24-hour notice. This also applies if you just do not show up for your scheduled appointment (no show). _____ (initial)
- This charge will **NOT** be covered by insurance but will have to be paid by you personally. If there is a credit card on file, it will **automatically** be charged for this fee. _____ (initial)
- For patients with Worker's Compensation, Personal Injury and No Fault insurance, documentation of any missed appointments is part of your medical record and as such can be forwarded to your Case Manager and Primary Physician. This could jeopardize your claim and you are still responsible for this charge. _____ (initial)
- Repeated late cancels/no shows/excessive tardiness constitute non-compliance with your PT Plan of Care and make you subject to Discharge from treatment at this facility. _____ (initial)

When you don't show as scheduled, three people are hurt: You, because you don't get the treatment you need as prescribed by your MD and/or PT; the therapist who now has space in their schedule since the time was reserved for you personally; and another patient who could have been scheduled for treatment if you had given proper notice.

We specialize in hands-on one-on-one quality treatment. We are out of network because we think you deserve the best. Therefore, we do not rely on volume and our schedule reflects this. Appointments are every 40 minutes so that we can take the time to work independently with each individual.

I agree with the above policy and authorize payment for any cancellations or no shows.

Patient Signature

Date

Interviewer Signature

Date